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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Comptroller

DATE: 17 July 1951

FROM : Chief, Budget Division

SUBJECT: Request from Medical Office for increase in July allocation

1. Attached is a memorandum from the Administrative Officer of the Medical Office dated 13 July 1951 requesting an increase of \$7,500 for the purchase and installation of a 70mm X-ray unit.

2. The present x-ray equipment, designed primarily for diagnostic purposes, requires photographic plates measuring 14" X 17" which cost \$1 each. The new x-ray equipment requiring 70mm film at a cost of \$.03 each per exposure will be used for "mass" chest examinations, thus releasing present equipment for its intended use. Although the Medical Office desires to make chest x-rays of each employee once a year, this has been impossible due to practically full utilization of the x-ray 25X1A9a equipment for examinations of E.O.D.'s and for emergency cases. [REDACTED] advises that in some instances employees have had to be sent outside the Agency at a much greater cost than would be case if all x-rays could be performed in CIA. In other instances where it would be desirable to have an x-ray in certain diagnostic work, unavailability of the equipment has prevented it. In the past two months, the number of medical examinations has increased from 15 and 20 individuals a day to 50 and 60 a day and backlogs in medical examinations are growing. Purchase of the additional equipment will free the present x-ray equipment for its intended use in diagnosis, will accelerate processing of personnel entering on duty and will permit the Medical Office to meet its responsibilities towards Agency employees.

3. Comparison of the Budget with estimated vouchered requirements, excluding the pending request, for the Medical Office for fiscal year 1952 based on the recent analysis are as follows:

	<u>Budgeted</u>	<u>Estimated Allotment</u>	<u>Difference</u>
01	\$206,070	\$195,500	-\$10,570
02	5,665	5,000	- 665
03	-	100	+ 100
07	250	400	+ 150
08	42,555	50,000	+ 7,445
09	<u>5,250</u>	<u>10,000</u>	+ <u>4,750</u>
Total	<u>259,790</u>	<u>261,000</u>	+ <u>1,210</u>

Neither the budget nor the estimated allotment contemplated purchase of this equipment. The increase in 09 was included for establishment of three new health rooms in the Washington area. At present it seems impossible to absorb the requested increase in the current funds available in view of the increased demands on the Medical Office.

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4. No additional personnel will be required to operate the new x-ray unit. For your information, [REDACTED] stated that a T/O increase has been requested which has been forwarded to the Deputy Director for Administration. About 20 additional positions were requested ranging from GS-3 to GS-8 consisting of clerical and technical personnel. No funds action is being taken at this time by the Budget Division pending action on the T/O increases. At that time an analysis will be made to determine funds requirements for personal services of the Medical Office for the balance of fiscal year 1952.

5. Inasmuch as the request for purchase of the equipment appears necessary to carry out adequately the responsibilities of the Medical Office, it is recommended that an additional \$7,500 be made available from the Agency reserve and that the entire amount be allocated for use in July.

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